

BRAINERD MEMORIAL LIBRARY TRUSTEES

SPECIAL MEETING 12-13-2017

PRESENT: Carl Conrad, Marijean Conrad, Pam Crum, Cheryl Czuba, Raul deBrigard, Virginia Evensen, Stephanie Denkowicz, Mary Karkutt-Kulak, Tom Piezzo, Myra, Aronow, Lynne Cooper

ABSENT: Liz Anderson, out of state, Sharon Kapitulik, excused

Special meeting called to order by Raul deBrigard at 5:37 pm

1: Review and approved the proposed budget for 2018/2019 year-written reports presented-payroll is the largest expense-it is allowed to increase up to 2 ½%-insurances of all types are expected to increase 2%, -the new boiler and circulator should save money. Motion made to accept the budget plan as presented by Carl Conrad. Marijean/Pam unanimous

2. Review the proposed amendment of the Certificate of Incorporation adopted June 27, 2017-information presented by Stephanie Denkowicz. The following changes were proposed a. the addition of the mailing address of the registered agent. b. an alternative provision presented in the event the Secretary of State's office does not accept the inclusion of the mailing address only. Motion made to present the alternative proposals for approval of the Board at the next regular meeting in January. Marijean/Carl unanimous

3. Review the proposed amendments to the By-laws adopted June 27, 2017-Review of Article V-regarding members of committees.

Motion made to approve changes made by the personnel/policy committee and submit the changes to be voted on at the next regular meeting in January. Carl/Myra unanimous

Meeting adjourned at 6:15 pm

The next regular meeting of the Board of Trustees is January 23, 2018

Respectfully submitted:

Virginia L. Evensen secretary

Approved as presented 1-23-2018